

## Coordinating Committee Minutes

Wednesday, May 6th at 7:00pm, Virtual

Attendees: Ken Morrison, Chris Raia, Linda Toman, Lisa Surbrook, Jeff Tindall, Lorna Lee, Don Lipari

1. [April Minutes](#) were approved unanimously
2. Officer Reports
  - Chair Report: The May meeting will be Ken's last as Chair. If elected (as expected), Chris Raia will become the new Chair of Ardencroft.
  - Treasurer Report: Don presented the FY27 budget that had been emailed to the Committee prior to the meeting.
  - Secretary Report:
    - Jenn Abernethy sent a report in advance. Jenn needs to update agendas/minutes for Committees. Please send her the agenda and minutes from your Committee's most recent meeting (all Committees, aside from Coordinating). Jenn would like them by the end of the week but needs them by 5/10.
    - Post cards were mailed on 5/5 with an added, bolded phrase to remind attendees to bring unmailed ballots if they have them.
    - Bill O'Hanlon, the Communications Coordinator for Brandywine School District, would like to talk to the Village/update on what's going on with BSD in general; however, their Board Meetings are the same days as our Village Assembly meetings. Jenn has offered to share statements/contact information on BSD's behalf.
3. Committee Reports
  - Environment - Lisa will recap the Arbor Day event highlights at the meeting as well as current and future projects.
  - Finance - There will be no report at the meeting.
  - Public Works - Chris Raia reported on the status of the 75th Anniversary Committee projects
  - Registration - There will be a place for people to put their completed ballots at the meeting. In addition, ballots post-marked by May 18th will still be accepted when ballots are counted on June 1st at 3:00pm.
  - Safety - There is one vacancy for the Safety Committee.
4. Discussion on Village Assembly Agenda (i.e. motions, Ordinances for the agenda, if applicable)
  - The following items are in addition to the motion to adopt the FY27 budget.

- There will be a motion to amend the ballot. The term year for the Chair was misprinted as 1 year and should be 2 years.
  - There will also be a motion to adopt the [New Castle County Multi-Jurisdictional All-Hazard Mitigation Plan 2026 Update](#). It's a long document and does not need to be read in its entirety. The update needs to be adopted in order to be eligible for a range of financial assistance following hazard events.
5. Time the meeting adjourned: 7:30pm