

Coordinating Committee Agenda

Wednesday, September 3rd at 7:00pm, Virtual

Attendees: Jenn Abernethy, Don Lipari, Chris Raia, Lisa Surbrook, Jeff Tindall

The meeting began at 7:01pm.

1. May [Minutes](#) approval
2. Officer Updates
 - Chair: Jenn Abernethy reported. Jenn will run the September Village Assembly meeting due to Ken Morrison's being out of the country until later that week. We will need to propose a motion to rescind Ordinance 12 due to impending litigation with Delmarva. While the outcome is deeply disappointing, we are not expected to have the law on our side and would be out thousands of dollars for a court to make that decision for us. We can look into any avenue to update the easement agreement with Delmarva; however, we would not get anywhere in court at the moment. The Ad Hoc Committee that's worked hard on this issue, for which they hope to get some agreement for lead remediation. Jenn will get ahold of the original easement agreement, in case there are questions at the Village Assembly meeting.
 - Treasurer: Don Lipari reported. Don will review FY25 at the meeting. So far in FY26, there is some ORPT Grant money for which we can still get reimbursed for projects, like paths, the bridges, trash corrals, handrail, a sign for Pauline A. Young Park, etc. Chris Raia gave Don the green light to submit reimbursement for the PAYP sign, since the quote included installation. The grant expires in March 2026.
 - Secretary: No report.
3. Committee Reports
 - Environment: Lisa Surbrook reported. The Environment Committee has been working with the other Ardens on a Forest Stewardship Policy, which has been sidelined in part to how much effort is being put into the Delmarva issue at the moment. The Environment Committee will present their policy at the September Village Assembly Meeting and propose to adopt it at the November meeting. This will give people time to access it online, etc., and provide feedback before the November meeting. Lisa will have copies available at the meeting. It will also be on the website for residents to view. Recently, someone filled out a tree removal request that was partially permitted by the Committee, but the

leaseholder cut down all of the trees. Some of the trees needed ivy removed but weren't permitted to be cut down. Discussion ensued about what precedent has been set, whether or not the fine structure would serve well here, and whether or not bringing it up publicly is helpful to begin with. This is the first situation that's been an issue since the Environment Committee became the empowered committee for tree removal permits. If the Environment Committee decides to write an Ordinance moving forward, that is certainly up for discussion if it appears to be a pattern. For now, a reminder for tree removal permits and proper channels might work best.

- Public Works: Chris Raia reported. The PW report will mainly be about recent projects for the 75th Anniversary. The sign for Pauline A. Young Park will be installed on September 25, 2025. There are projects that Ken Morrison hasn't completed yet. The Public Works Committee is short handed at the moment, down one member. If anyone is interested in filling that spot, we can make a motion at the next Village Assembly meeting for that person to fulfill the rest of the term's responsibilities. Discussion ensued about potential people to ask to fill the role.
- Safety Committee: Jeff Tindall reported. The Safety Committee has sent out two dog letters and a letter about fauna on the frontage. Jay and Jeff roped off West Greenbriar this year for the Arden Fair, which worked out well. There's still an ongoing conversation about the parking issue on Willow Way. A lot of residents don't seem to know that we had a parking ordinance in place. The Committee is discussing paint or signage for "no parking" areas, like in front of paths and the handicap accessible patios at our parks. The Committee is discussing proposed edits to the current Ordinance, which had been shown at a recent Village Assembly meeting. The Safety Committee can always link the current parking ordinance and then ask for suggestions.
- Finance: No report.
- Registration: No report.

4. The meeting adjourned at 7:40pm.