VILLAGE OF ARDENCROFT

Coordinating Committee Minutes

Wednesday, November 4th at 7:00pm, Virtual

Attendees: Chris Raia, Jenn Abernethy, Don Lipari, Nick Cocca, Dan Rubin, Jeff Tindall, and Lorna Lee.

1. September Minutes approval. The minutes were approved unanimously.
2. Officer Reports (Chair, Secretary, Treasurer)
    - Chair Report: Chris Raia reported. Much discussion has occurred with Delmarva on two different topics. The first is removal of four more trees from their trimming and chopping zone. Chris is working with Scott Bowers. The second topic is a concern that the new concrete footings are off-center to the existing ones and will shift everything six feet toward the Village's area. The physical location of the cables will not be any closer than the existing ones, according to Delmarva. The geometry of the existing posts are wide, and the new towers are more narrow. Delmarva can't put the new foundation on the same center line because it makes it difficult to demolish the other towers.
    - Secretary Report: Jenn Abernethy reported. Jenn asked for the recent Public Works meeting minutes from Monday, 11/2, when they are available. The newly updated bulletin board on Sunset Lane no longer has a combination lock to prevent people from posting on the Ardencroft side of the board. Jenn asked Public Works to put that on their list to fix, when possible. Jenn shared that the audio for the September Village Assembly meeting was so low (her error) that she had a hard time hearing anything. Ken Rosenberg helped by making it a little easier to hear. Jenn will test the device pre-meeting moving forward to make sure the error doesn't happen again.
    - Treasurer Report: Don sent the report in advance. The Village got a Comcast report this afternoon, so we will get money from Comcast by the time of the meeting.
3. Committee Reports
    - Registration Report: Nick Cocca reported. He will send Jenn information on a new family who moved into the Village. Nick asked general questions about funding for Registration, which Don answered. Jenn has maps and directories for welcome packets, but at least one item for packets might need to be purchased from the Museum.
    - Public Works: Dan Rubin reported. He will get Jenn the minutes from Monday's meeting. The State Historical marker for Pauline A. Young will

hopefully be installed this month, on the opposite end from the other sign. This one will be by the basketball court. New Business includes a water pooling concern at the end of Upsan Downs. The goal will be to change the grading and remove the hump of the curb for the water to be able to move. Another solution is to install drainage for that area. A subsequent new item is to approve the snow plow contract after determining this year's quote. The third is about Perkins Run. Fallen timber needs cleaning up by Rocky Walk where the water is damming and possibly flooding the back of a leasehold. PW is determining where the exact spot is that they need to resolve. The fourth issue is overgrown brush on the path between Upsan and Downs at the sign on the path. Don Lipari indicated that he had already cleared it for the sign to be visible. There is a drainage issue near there that needs to be addressed. Dan will follow up with Kevin Nemeth.

- Safety Committee: Jeff Tindall reported. There have been no new off-leash dog reports. Jeff shared that the "Rocky Walk" sign on West Greenbriar set back from the street needs to be fixed. Public Works will get someone to mount the sign on a new post.
- Finance Committee: Lorna Lee reported. The Committee is coming up with meeting dates for the fiscal year, which they will then share with Jenn. Chris asked if the Committee is willing to look into public funding grants for projects in the Village. Lorna said that they will do so leaning on the experience of another member of the Committee.
- Environment Committee. No report, but minutes from October's meeting were shared with Jenn in advance of the meeting. Those are posted at ardencroft.delaware.gov.

4. Discussion on Village Assembly Agenda (i.e. motions, possible Ordinances)
    - Unfinished Business: Proposed changes to Ordinance 5
        - The sentence "Approval by the Village is separate from approval by the Directors" will be removed, since approval by the Directors is not needed in respect to leasehold frontage. The sentence is unnecessary to the meaning of the Ordinance. Any requests from residents regarding frontage changes that are made to the Directors are expected to be forwarded to the Village.
    - New Business: Proposed modification to Ordinance 2: Add "The terms of all officers and committee members shall coincide with the established dates of the Village's fiscal year." While this is the current practice, elections took place earlier in the past, and this sentence will clarify

Village procedures. It will be read once in November and read and voted upon in February.

5. The meeting adjourned at 7:38pm.