VILLAGE OF ARDENCROFT

Coordinating Committee Minutes

Wednesday, September 2nd at 7:00pm, Virtual

Attendees: Ken Morrison, Don Lipari, Jenn Abernethy, Chris Raia, Lisa Surbrook, Scott Bowers, Jeff Tindall.

1. May Minutes were approved.
2. Officer Reports
    - Chair - Chris Raia attended. There is no update on the lawsuit at this time. The Village has not heard anything further about it.
    - Secretary - Jenn Abernethy reported. She will update the websites, calendars, and bulletin boards.
    - Treasurer- Don Lipari reported. There was a surplus of $7,000 last fiscal year. The grants for the 75th Anniversary projects came through, and we are not waiting on anything. There are no grants right now. There are only three or four monthly, automated expenses like trash, Google Voice, etc. We are on track for the money coming in and money going out for this fiscal year thus far.
3. Committee Reports
    - Environment: Scott Bowers is the Committee Chair now. The Committee is working on keeping invasives away from the trees in the Ardencroft woods and Delmarva easement. Scott has been going to clean it up. There are no events lined up until Spring with Earth Day and Arbor Day. Lisa and Scott visited the Upsan Downs native plant sanctuary to keep bamboo away. They had someone come to cut it down and put down wood chips. The bamboo is coming up again, so the Committee will try to manage that. It's mostly at ground level right now. The Tree City USA application is just awaiting a Village Seal, which Chris Raia will order as soon as possible.
    - Finance: No report.
    - Safety: Jeff Tindall reported. There have been no dog issues brought to the Committee's attention. Jeff and Jay have cut down hanging branches at West Greenbriar and Lower Greenbriar that were in the way of signage. The sign on the path from West Greenbriar to Harvey is broken, which will be brought up to Public Works' attention, specifically Kevin Nemeth.
    - Public Works: Chris Raia reported. Under "existing business", the Committee completed 75th Anniversary open items. A large quantity of ash trees have been removed from different areas, around Perkins Run

and Orchard Walk. Recently, dead ashes have been pulled behind two leaseholds. The area of runoff issues on Beech Lane has been remediated, and poison ivy has been removed in another area. Dan Rubin will take over moving forward as Chair of Public Works. There was an inquiry from a resident about the Orchard Walk path and its prevention of accessibility via wheelchair. After the ash trees were removed, a lot of sprayed wood chips that had allowed the machines through then became an issue for accessibility. PW will make an effort to smooth that area out as soon as possible. Parking signs will be put out for the Fair on Friday, September 4th. A resident on the non-Ardencroft side of Ardencroft emailed to request "no parking" signs on their side of Willow for the Fair. Chris will respond to tell them that we might not have enough signs this year, and if so, we will order more for next year. PW will install the historical sign at Pauline A. Young Park soon, when the Village receives it. The current idea is to put it by the basketball court as people approach the park. PW wants to keep it away from where people play volleyball (for safety) and away from the red bud trees; however, a couple plantings have not thrived. Chris will talk to the Environment Committee and also to Frank Vincent to make sure that the sign is installed in an appropriate place.

- Registration: No report.

4. Discussion on Village Assembly Agenda (i.e. motions, possible Ordinances)
    - Proposed Ordinance regarding the Village having a say in any changes to frontage (We will figure out what Ordinance # it will be, if approved in November). The Public Works Committee would be the empowered committee regarding this.
        - Discussion ensued regarding how to communicate with leaseholders, processes/procedures for how to go about it, who would incur the cost for removing something that was not approved. PW would have an application of sorts and make sure to give the leaseholder notice and opportunity.
    - Ken mentioned that Ray Seigfried had a proposal for the Village. Ken will ask him to join the next Coordinating Committee meeting, so he can discuss his proposal to the Committee.
5. The meeting was adjourned at 7:48pm.